

MINUTES
CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE
TUESDAY, JANUARY 8, 2019
12:45 p.m.

Convening of the Meeting – The Regular Meeting of the Concessions/Commercial Development Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:45 p.m., on Tuesday, January 8, 2019 pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Matrice Ellis-Kirk, Chair
Lillie Biggins
Henry Borbolla
Madeleine Johnson

Other Board Members in Attendance:

Williams Meadows
Sam Coats
Raj Narayanan
Eddie Reeves
Darlene Freed

Board Staff in Attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Khaled Naja, Chris Poinsette, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Jeff Benvegna, Alan Black, Zenola Campbell, Rusty Hodapp, Tammy Huddleston, Tamela Lee, Casey Norton, Mike Phemister, Paul Sichko, Greg Spoon, John Terrell, Max Underwood, Michael Youngs, Donna Schnell.

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22. The minutes of the Concessions/Commercial Development Meeting of December 4, 2018 were approved.

Consent Items for Consideration

23. The Committee recommended to the Board to approve change of control of leases between DFW Pop Restaurants, LLC and Four Leaf Ventures, LLC.
24. The Committee recommended to the Board to approve execution of an amendment to reduce the Ameriflight, LLC leased premises by approximately 1.34 acres in support of future air cargo development.
25. Item 25 was considered on the Action agenda at the request of staff to correct the name of the vendor from Prologis, LP to AMB/AFCO Cargo DFW, L.P. Committee Chair Matrice Ellis-Kirk made a motion to move this item to Action to discuss and make the correction.

The Committee recommended to the Board to approve execution of an amendment to the ~~Prologis, LP~~ AMB/AFCO Cargo DFW, L.P. lease to remove approximately 0.05 acres of land, as amended.

26. The Committee recommended to the Board to approve execution of Contract 8005269, for Foreign Trade Zone Consulting Services, with Ernst & Young, LLP, of Dallas, Texas, in an amount not to exceed \$100,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

Action Items for Consideration

27. The Committee recommended to the Board to approve execution of Contract No. 8500365, Concessions and Customer Experience Design with Corgan Associates, Inc., dba Corgan, of Dallas, Texas in an amount not to exceed \$4,000,000.00, for the initial three years of the Contract, with options to renew for two additional one-year periods.
28. The Committee recommended to the Board to approve execution of a ground lease agreement with DFW Commerce Center II, LLC for +/-59.075 acres of land.
29. The Committee recommended to the Board to approve execution of a reimbursement agreement with DFW Commerce Center II, LLC for an amount not to exceed \$955,814.00.
30. The Committee recommended to the Board to approve the expenditures by the Public Facilities Improvement Corporation (PFIC) Board in an amount not to exceed (NTE) \$2,200,000.00 for Hotel management expenses and an amount NTE \$300,000.00 for asset management expenses for the Southgate Hyatt House Hotel (Hotel). Total amount of action NTE \$2,500,000.00.