

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**TUESDAY, JANUARY 8, 2019**  
**12:35 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:35 p.m., on Tuesday, January 8, 2019, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Henry Borbolla, Chair  
Eddie Reeves, Vice Chair  
Sam Coats  
Matrice Ellis-Kirk

**Other Board Members in attendance:**

William Meadows  
Lillie Biggins  
Madeleine Johnson  
Raj Narayanan  
Darlene Freed

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Khaled Naja, Chris Poinsette, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Jeff Benvegna, Alan Black, Zenola Campbell, Rusty Hodapp, Tammy Huddleston, Tamela Lee, Casey Norton, Mike Phemister, Paul Sichko, Greg Spoon, John Terrell, Max Underwood, Michael Youngs, Donna Schnell.

**FINANCE/AUDIT COMMITTEE**

9. The minutes of the Finance/Audit Committee Meeting of December 4, 2018 were approved.
10. The Financial Report was presented by Max Underwood, Vice President Finance.

**Consent Item for Consideration**

11. The Committee recommended to the Board to approve an increase to Contract No. 8005238, for Airline Business Development Consulting Services, with Cross Borders Advisors, LLC, of Dallas, Texas, in an amount not to exceed \$30,000.00, for a revised Contract amount of \$80,000.00.
12. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8004980 with the firm of Farrow-Gillespie & Heath LLP of Dallas, Texas, in an amount not to exceed \$50,000.00 for a revised contract amount not to exceed \$197,500.00.

13. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005214 with the firm of Telecommunications Law Professionals PLLC of Washington, DC, in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$98,750.00.
14. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005215 with the firm of Koning Rubarts LLP of Dallas, Texas, in an amount not to exceed \$75,000.00, for a revised Contract amount not to exceed \$123,750.00.
15. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8004985 with the firm of Moses, Palmer & Howell, L.L.P., of Fort Worth, Texas, in an amount not to exceed \$200,000.00, for a revised Contract amount not to exceed \$743,000.00.
16. The Committee recommended to the Board to approve an increase to Contract No. 7006574 and revise the term to year-to-year periods, for SAS Office Analytics Software, with SAS Institute, Inc., of Cary, North Carolina, an amount not to exceed \$10,170.00 for a revised Contract amount of \$58,170.00.
17. The Committee recommended to the Board to approve an increase to Contract No. 8005076, for LocusLabs Location Platform Services, with LocusLabs, Inc., of Oakland, California, in an amount not to exceed \$57,350.00, for a revised Contract amount of \$294,850.00.

#### **Action Items for Consideration**

18. The Committee recommended to the Board to approve an amendment to increase project funding for the Terminal E Satellite rehabilitation to be performed through the Terminal E Satellite Reimbursement Agreement with American Airlines, Inc. (American) in an amount not to exceed \$12,100,000.00 for a revised Reimbursement Agreement amount not to exceed \$32,100,000.00.
19. The Committee recommended to the Board to approve use of \$4,500,000.00 of Contingency that was included in the Approved FY 2019 Budget.

#### **Discussion Items**

20. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
21. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.